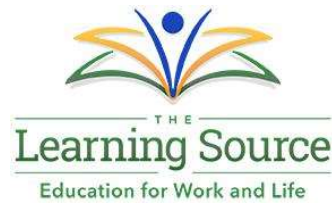




Job Title:	ESL Instructor	Job Category:	Programs
Department/Group:	Education/Training	Job Code/ Req#:	300
Location:	Cherry Creek High Schools	Travel Required:	None
Level/Salary Range:	\$26/hr	Position Type:	5 hours of contact hours per week, 5 hours of planning time = 10 hours/week Classes are held M/W or T/Th evenings 5:30-8 p.m.
HR Contact:	HR@thelearningsource.org	Date Posted:	September 2023
Posting URL:	www.thelearningsource.org		
Applications Accepted By:			
FAX OR EMAIL: aimee@thelearningsource.org Subject Line: Cherry Creek ESL Instructor		MAIL: The Learning Source 777 S. Wadsworth Blvd. #2-200 Lakewood, CO 80226	
Job Description			
<p>ROLE AND RESPONSIBILITIES</p> <p>The Learning Source is seeking applicants for evening ESL Instructor positions in partnership with Cherry Creek School District. Classes will take at high schools in the district. Each position is 10 hours per week which includes planning time, is semester-based and dependent on class enrollments. Class schedules are Mondays & Wednesday and/or Tuesday & Thursday 5:30 – 8:00 pm. Responsibilities include:</p> <ul style="list-style-type: none"> • Provide direct instruction and 1:1 tutoring two evenings a week to students studying English as a Second Language. • Implement curriculum tailored to English Language Acquisition. • Assist adults in creating individualized education plans that meet their learning needs and goals. • Engage adults with a range of skill levels using a variety of teaching and motivation strategies • Work with volunteer tutors and provide assistance with curriculum, teaching methods, and materials. 			



- Perform daily record-keeping and data reporting responsibilities to The Learning Source. Track adults progress, attendance, and outcomes.
- Attend program team meetings as assigned by The Learning Source.
- Other duties as assigned.

QUALIFICATIONS AND EDUCATIONAL REQUIREMENTS

- Experience teaching adults and learners with diverse needs.
- Experience teaching English as a Second Language.
- Knowledge of education assessment tools – CASAS experience preferred.
- Understanding of group instruction principles and classroom management.
- Experience working with culturally and economically diverse communities and/or historically underserved populations.
- Experience working with volunteers.

PREFERRED SKILLS

- Adult Basic Education Authorization, or ability to obtain within three years.
- Knowledge of Adult Education Theory.
- Experience using database to track student information and outcomes
- Lifelong learner and self-starter committed to continuous program improvement and student outcomes.
- Collaborative and professional team member.

ADDITIONAL NOTES

- Positions open until filled

The Learning Source promotes and provides educational opportunities through collaborative partnerships for adults and families to support their future achievements. Since 1964, The Learning Source has supported adult learners with barriers to education to pursue their educational and career goals.

THE LEARNING SOURCE PROVIDES EQUAL EMPLOYMENT TO ALL QUALIFIED PERSONS WITHOUT REGARD TO RACE, COLOR, RELIGION, SEX, AGE, NATIONAL ORIGIN, DISABILITY, OR VETERAN STATUS. THIS OPPORTUNITY IS EXTENDED TO ALL INDIVIDUALS WHO ARE QUALIFIED FOR POSITIONS BY VIRTUE OF JOB-RELATED STANDARDS OF EDUCATION, TRAINING, EXPERIENCE AND PERSONAL ABILITIES.